

Adv. No.:- 1165/24

Date – 01/03/24



Bihar State Electronics Development Corporation Limited

CIN : U31900BR1978SGC001317

(A Government of Bihar Undertaking)

Beltron Bhawan, Shastri Nagar,
Patna – 800 023, Bihar

Phone: 0612- 2281242, FAX: 0612-228 1857, *website: www.bsedc.bihar.gov.in*

Bihar State Electronics Development Corporation Limited (B.S.E.D.C. Ltd), a Government of Bihar undertaking designated by Government of Bihar as a State Designated Agency (SDA) for implementation of IT & e-Governance projects across Bihar including Central and State MMP's, offers challenging career opportunities to professionals and is currently in the lookout for qualified and experienced professionals for recruitment on contract basis as per details given below:

Name of the Post	:	Chief Account Officer
Number of Post	:	1 (One) Unreserved
Upper Age Limit	:	62 Years
Mode of Recruitment	:	On contract basis
<u>Work experience</u>	:	

(1.1) The officers should be retired from central/state Govt./PSU.

(1.2) The retired officers must have experience in Accounts/Finance.

(1.3) The retired officers should not be below the rank of Senior account officer.

(1.4) The officer must have to retire from pay level 11 and above of pay band III as per 7th revised pay scale.

Remuneration :

(For officers appointed on contract basis)

Pay scale: As per GAD, Bihar Govt. circular No.-10000 dated-10.07.15, the in hand remunerations will be the total of last drawn salary plus dearness allowance (as applicable) minus the pension amount including dearness allowance (as applicable). The monthly remuneration will be fixed for the complete contract period.

Period of Appointment :

The period of contract shall be initially for 3 years, which can be extended on yearly basis with mutual consent as per requirement.

Job Location

: BSEDC Ltd. Registered Office, Patna

General conditions:

(For applicants on contract basis)

Applications in the prescribed format (in duplicate) from desirous and eligible persons may be submitted along with the following documents:-

- (a) An undertaking from the applicant indicating that no disciplinary proceedings/criminal proceedings are pending against him/her.
- (b) Self-attested photo copies of documents for proof of age, qualification, experience, caste. etc. should be attached with an application. Original certificates will, however, be scrutinized/verified at the time of interview.

Instructions:**1. How to Apply:**

- a. Applications shall be made in the prescribed format given at Annexure A.
 - b. The applications complete in all respect should be forwarded to the Managing Director, Beltron Bhawan, Shastri Nagar, Patna-800023
 - c. The last date for submission of application by applicant is 01.04.24.
 - d. Incomplete application or application submitted in a different format is liable to be summarily rejected.
2. Applications which are received after the prescribed date will not be considered. BSEDC takes no responsibility for any delay in receipt of application or loss thereof in postal transit.
3. The cutoff date for considering the age and experience of candidates will be taken as on **01.08.2023**.
4. Mode of Selection will be interview. BSEDC reserves the right to modify the selection procedure, if deemed fit.
5. BSEDC reserves the right to shortlist candidates who shall be called for the interview. Thus, merely fulfilling the eligibility conditions laid down in the advertisement as regards qualifications and experience, would not automatically entitle any candidate to be called for the interview.
6. Canvassing or bringing any undue influence in any form will disqualify the candidate.
7. Any candidate who knowingly or willfully furnishes incorrect or false particulars or suppressed material information, their candidature will be liable to be cancelled at any stage of the selection. If the candidate qualifies in the selection process and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled and if appointed, the contract would be terminated without any notice or compensation.

8. BSEDC reserves the right to cancel the Advertisement fully or partly on any grounds.
9. The decision of BSEDC in all matters would be final and binding, and no correspondence in this regard would be entertained.

Start date of Registration	05.03.24
End date of Registration	01.04.24

Annexure-A

Bihar State Electronics Development Corporation Ltd.

APPLICATION FORM

(Please fill the form in Capital letters only)

1. Post Applied for : Chief account officer.
2. Gender : Male / Female / Others
3. Name of the Candidate :
4. Father's/Mother's/Husband's Name :
5. Date of Birth (DD/MM/YY) : _____, Age as on (01/08/2023): _____
6. Address for communication :

Please affix
recent passport
size photograph

7. Email address : _____
(All communications from the Beltron will be made to this e-mail address given by you).

8. Contact Numbers:

a) Landline _____

b) Mobile _____

(All communications from the Beltron will be made to this mobile no. given by you).

9. Educational / Professional / Technical Qualification (Starting from Class 10th onwards). Please attach a separate sheet if required.

Examination passed	Discipline/ Specialization/ Subject	Board/University	Year of Passing	Duration of Course (In Months)	Percentage of marks	Division

10. Experience starting from present to previous. Please attach a separate sheet if required.

Department / Organisation	Designation and Pay Band and Grade Pay / Scale	From	To	Brief description of duties

1. Please state whether you meet eligibility criteria? Yes / No

2. Please explain how you are eligible?

3. Additional information, if any, which you would like to mention in support of your candidature for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above stated in the OM and (iv) Publications)

Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:

SIGNATURE OF THE APPLICANT

DATE:

Name: